

## **ON-SITE ASSESSMENT SCHEDULE**

(Recommended)

### DAY 1:

- Assessors arrive at the applicant agency at the appropriate scheduled time.
- Initial tour of the facilities, staff introductions, and entrance interview conducted.
- No static display, public hearing, or ride along will be conducted.
- Assessment team training.
- Team begins review of the agency's files. (Accreditation Manager stands by to assist assessment team; all other agency members resume normal duties.)

### DAY 2:

- File review completed.
- Exit interview conducted.